

# VOLLEYBALL FEDERATION OF INDIA

(Affiliated to International Volleyball Federation & Indian Olympic Association)



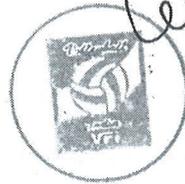
## CONSTITUTION

&

## BYE LAWS

Amended up to 18.11.2019

(2019 Edition)



*Certified & Attested.*  
*B. Janhar*

Secretary General  
Volleyball Federation of India

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**CONSTITUTION & BYE LAWS  
OF THE  
VOLLEYBALL FEDERATION OF INDIA  
MEMORANDUM OF ASSOCIATION**

**ARTICLE NO.I**

Name: The name of the Federation shall be "THE VOLLEYBALL FEDERATION OF INDIA"

**ARTICLE NO.II**

- a) Jurisdiction: The territory under the jurisdiction of the Federation shall be the territory of the Union. *(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*
- b) Location of office: Headquarters office as "Registered office" of the Volleyball Federation of India and as approved by the council. **Jurisdiction and location of office of the Volleyball Federation of India for all practical and legal purposes shall be at the place and city, where the Secretary General of the Volleyball Federation of India resides.** *(Amended after decision taken in the Annual General Meeting of the Federation held at Nagpur, Maharashtra on 13<sup>th</sup> July 2014)*
- c) Flag: The Federation shall have a flag in white colour with the Federation crest in the centre.
- d) Crest: Crest shall be square in shape with all the three colours of our National Flag appearing in vertical size with a ball printed in the middle at the White Colour and the words India and VFI in the bottom at Green Colour and Volleyball in the top at Red Colour *(Approved as per decision taken in the Executive Committee Meeting held on 8<sup>th</sup> January 2001 at Calicut).*

**ARTICLE NO.III**

**Aims, objects, functions and duties:** The Volleyball Federation of India is a permanent organization of patriotic and national character. It is devoted to the physical and cultural education of the youth of India. It is independent, autonomous and free from political, religious and / or communal influence.

The aims, objects, functions and duties of the Federation will be as under:-

To encourage and promote physical well being for both Men and Women spirit of participation in Games & Sports in general and



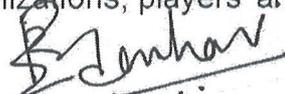
promotion of the game of Volleyball in particular. Provided always that the aims and objects would not be profit making. The benefits should be available to all competent persons without distinction of religion, caste and / or sex. The application of the Volleyball Federation of India fund and activities would be confined to the territories of India.

Provided further (i) that the funds of Volleyball Federation of India shall not be distributed by way of profit, interest or dividend to any person defined under section 13 (1) (c) of the Income Tax Act, that the funds of the Volleyball Federation of India shall be invested in the modes prescribed in section 11(5)/13(i)Id) of the Income Tax Act. That approval of the DIT(E) / CIT would be sought before alienation of immovable property and amending of memorandum of activities of the society.

- b) To promote, regulate, organize and control the game of Volleyball.
- c) To coordinate and encourage all activities in connection with Volleyball in India and abroad.
- d) To hold National Championship for Men, Women, Boys and Girls and organize and run zonal and such other championships / competitions and trial matches as may be decided by the Executive Committee of the Federation.
- e) To organize and hold coaching and training camps for players and refresher courses for referees and coaches for promotion of the game, and to establish and maintain libraries for the diffusion of knowledge in Volleyball rules and games.
- f) To hold qualifying tests for Volleyball Referees, Volleyball Coaches and other officials and lay down rules and regulations for their registration and proper functioning.
- g) To promote, control and assist in the formation of State and Departmental organizations and to admit them to suitable memberships and to lay down rules and conditions for the registration of State and Departmental organizations, players and

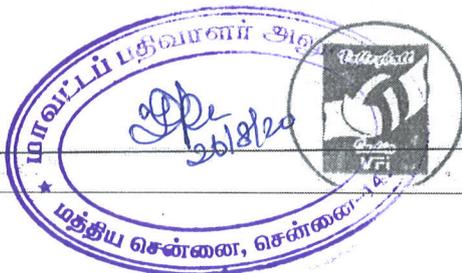


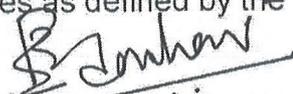
2

  
Secretary General  
Volleyball Federation of India

officials at all level.

- h) To lay down rules and regulations for the affiliation of the members with the Volleyball Federation of India and for their proper functioning.
- l) To coordinate, assist and guide the activities and functioning of the member organizations and through the other Volleyball bodies under their jurisdiction.
- j) To take disciplinary action against the members and their officials and office bearers in relation to the Volleyball Federation of India.
- k) To receive or to hear appeals from its members, Volleyball Players, Clubs, Referees, Coaches and other officials against disciplinary action taken against them by any other body and by any authority of the Federation and / or by its Member Unit.
- l) To collect, receive and acquire grants, funds, donations, contributions, trophies, shields, awards and other properties, movable and immovable on behalf of the Federation.
- m) To levy affiliation and other fees from its members for the proper discharge of its functions.
- n) To seek affiliation with and recognition by the competent National and International bodies.
- o) To invite Volleyball teams and officials to the country and to organize and / or finance international meets and championships and conduct tours by foreign team in this country.
- p) To arrange and sponsor participation for the National and other Volleyball teams in the Olympics, the World, the Asian and other International contests, games and meets and to select teams to represent India in International contests / competitions and / or games arranged in connection with cultural exchange programme between India and other countries AND to promote, control and finance visits by such teams abroad.
- q) To arrange representation of the Volleyball Federation of India in International bodies, Asian bodies and in such other bodies as is considered necessary and their meetings.
- r) The Federation will only deal with amateur games as defined by the



  
Secretary General  
Volleyball Federation of India

competent National and International bodies.

- s) To allow members to send their teams abroad and / or invite teams from abroad as per the rules of Volleyball Federation of India.
- t) To render, if any when possible, financial assistance to affiliated organizations for the promotion and training of the game.
- u) To grant scholarships / monetary help / contribute donations to institutions and / or to the families of deserving players / coaches / officials who are in need of the same because of natural calamities, hardship, poverty and distress.
- v) To compass differences, if any, among / between member / members and others at the request of the member and / or of its own and / or otherwise in resolving differences and other difficulties / differences within the member's / members' State / States concerned and to arbitrate and constitute Tribunals and set up Adhoc Committee, etc. give direction as is considered necessary either of its own or at the request of the member concerned and / or otherwise.
- w) To be the official organization in complete and sole charge of all matters concerned with the game of Volleyball in India.
- x) To generally do all such other acts as may be desirable or necessary to preserve and / or augment the interest / cause of the game / Federation.

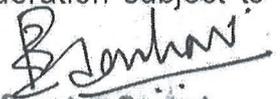
## ARTICLES OF ASSOCIATION

### ARTICLE NO.IV

Membership: The membership of the Federation shall be open to:

1. Volleyball Associations in States and centrally administered areas subject to the restrictions that from each state and such area only one association shall be admitted to the membership. The geographical boundaries of a State / centrally administered Union Territory shall be the same as recognized by the Constitution of India.
2. Services Sports Control Board and Railway Sports Promotion Board: The application for the membership of the Federation shall be submitted in the prescribed form with the requisite information and requisite fees. The fees of such membership on account of affiliation and annual subscription shall be Rs.5,000/- and Rs.2,000/- respectively. The subscription shall be paid every year within the prescribed date as mentioned hereinafter. The affiliation will be granted by the Executive Committee of the Federation subject to-



  
Secretary General  
Volleyball Federation of India

confirmation by the Council of the Federation. The Executive Committee shall have the authority to accept or reject any application for affiliation without assigning any reason. (Amended after decision taken in the Annual General Meeting held at Chennai on 31<sup>st</sup> July 1999).

#### ARTICLE NO.IV.A

Associate Membership: Volleyball playing departmental / educational / industrial organizations excepting Services Sports Control Board and Railway Sports Promotion Board having All India character and as Control Volleyball on All India basis may be eligible to become Associate Members subject to the terms and conditions laid down by the Volleyball Federation of India. Such members shall be eligible to participate in tournaments and championships open for them and / or as may be decided by the Executive Committee, but will not be eligible to participate in any meeting or vote. The application for Associate Memberships shall be submitted in the prescribed form with the requisite information and requisite fees. The fees for such membership on account of registration and annual subscription shall be Rs.10,000/- and Rs.2,000/- respectively. The subscription shall be paid every year within the prescribed date as mentioned hereinafter. The Entry fee will be as per regulations of the event (as amended in the AGM held at Chennai on 29<sup>th</sup> August 2010).

NOT WITHSTANDING whatever is said herein before no Associate Member shall be entitled to enjoy the status / privileges / benefits etc. beyond that attached to that of an ASSOCIATE MEMBER UNDER THIS CONSTITUTION.

#### ARTICLE NO.V

- a) Council of the Federation: There shall be a council of the Federation composed of a President, Secretary General and two accredited representatives from each affiliated Unit as provided in Article IV. (Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)

Powers and functions of the Council: The Council shall be the controlling body of the Federation. All authority shall vest in it and decision of the council shall be binding on members and / or Associate Members. The council shall have the authority to delegate and vest its own authority to any committee, sub-committee, Office bearer or Member of the Committee.



Affiliation granted, suspended or terminated by the Executive Committee is subject to ratification of the council.

To hear appeals against orders or decisions given / taken by its committees and other organizations of the Federation. PROVIDED ALWAYS that the Appeals shall be routed through the Executive Committee unless otherwise provided for by the Council or Executive Committee.

## ARTICLE NO.VI

### MEETINGS – QUORUM – NOTICE

Meetings	Quorum	Notice
Annual General Meeting	1/3 <sup>rd</sup> of the representatives entitled to attend the meeting and vote.	30 days
Special General Meeting / Extraordinary General Meeting	1/3 <sup>rd</sup> of the representative entitled to attend the meeting and vote.	15 days
Requisitioned General Meeting	- do -	30 days
Executive Committee Meeting	- do -	15 days
Other Committees / Sub-committees meetings	- do -	10 days

No proxies for attending various meetings of the Volleyball Federation of India will be allowed. Only officials living in the very state and members of the concerned Association bringing a letter of authority signed by the President or the Secretary or a copy of the resolution passed by the competent body will be allowed to attend and take part in the meetings of the Federation.

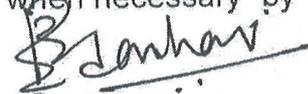
If any meeting is adjourned for want of Quorum, after half an hour limit for taking decisions adjourned meeting can again be held in which Quorum will not be necessary.

For an emergent meeting 7 days' telegraphic notice can be given. Agenda, place, date and time may be indicated with the notice.

All meetings will be called by the Secretary General according to the decision of the Council or the Executive Committee. (Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)

Extra-ordinary meetings may be called if and when necessary by the



  
Secretary General  
Volleyball Federation of India

Executive Committee or by the Secretary General.

AND / OR

Requisitioned Meeting: A Requisitioned meeting of the council may be called by the Secretary General on the requisition signed by not less than one third affiliated members of the Council. If the Secretary General fails to convene the meeting within thirty days from the date of receipt of requisition, they may convene the meeting giving a clear 30 days' notice with agenda, time and place. The proceedings of the meeting will be taken as regular if it is attended by 2/3<sup>rd</sup> members of the total number of representatives of the affiliated units. Decision at such a meeting will be valid only if they are passed by 2/3<sup>rd</sup> of the members present at the meeting. No other matter mentioned in the Notice shall be discussed in the meeting. *(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

Annual General Meeting: The Annual General Meeting of the Federation will be held every year. Date, time and venue of the meeting may be fixed by the Executive Committee, failing which by the Secretary General in consultation with the President. The following business will be transacted at the Annual General Meeting.

- (a) Confirmation of the Minutes of the last General Meeting
- (b) To adopt Secretary General's Report
- (c) To consider and pass the Audited Statement of Accounts
- (d) To adopt the budget estimate for the ensuing year
- (e) Ratification of the Membership and / or Associate membership granted / suspended / terminated, if any, by the Executive Committee
- (f) To consider amendments, if any, for which due notice has been given
- (g) To elect Office-bearers after every four years
- (h) To appoint Auditors for the ensuing year
- (i) To prescribe and fix fees for all matters and purposes, if necessary
- (j) Any other business with the permission of the Chair.

#### ARTICLE NO.VII

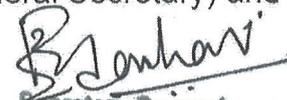
a) Election :

President of the National Federation will hold the Office for a maximum period of 12 years with or without break.

The Secretary (or Secretary General or General Secretary) and the



7

  
Secretary General  
Volleyball Federation of India

Treasurer of the National Federation may serve a maximum of two successive terms and 4 years each after which a minimum cooling off period of 4 years will apply to seek fresh election to either post.

The President, the Secretary General and the Treasurer of the National Federation shall cease to hold the post on attaining the age of 70 years.

Previous sanction of the Government is required for a Government Servant to associate himself with the Federation State/District level and also no Government Servant allowed to hold elective office in the Federation for a term of more than 4 years or for one term whichever is less.

*(Amended after decision taken in the Annual General Meeting of the Federation held at Dehradun, Uttarakhand on 25th August 2012)*

The Office-bearers are:

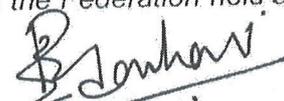
1. President
2. One Executive Vice-President
3. Nine Vice-Presidents
4. Secretary General
5. Two Associate Secretaries
6. Treasurer
7. Seven Joint Secretaries

*(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

- b) **Election Procedure:** The election of office bearers will be by secret ballot.

The nomination in the prescribed form should be submitted with the proposal by one unit and seconded by another unit and with the consent of the nominee to reach the Federation office at least 3 days in advance. Withdrawal should be one day before or on the day of the Election.

A Returning officer will be nominated by the Secretary General in consultation with the President or Executive Committee. *(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

  
Secretary General  
Volleyball Federation of India



**c) Voting Rights:**

All affiliated Associations / Units who are in the official list of the Federation and paid subscription up to the calendar year of the election meeting are eligible to attend the meeting and vote. Those who are in arrears are not eligible to attend and vote. Units / Associations which are not active and do not participate at least in three events (either sex) of the National Championship in a year conducted by the Federation are not eligible to vote.

President and Secretary of each affiliated Unit are eligible to attend the meeting and cast their vote. In the absence of the above, a letter of authority authorizing a member of the unit duly signed by the President and Secretary of the concerned unit or copy of resolution passed by the Executive Committee of the concerned unit will be allowed to attend the meeting and vote.

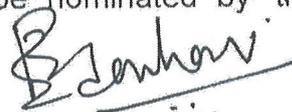
**The Executive Committee:**

The Executive Committee shall comprise of the following members.

**The Executive Committee:**

1. President
2. Executive Vice-President
3. Nine Vice-Presidents
4. Secretary General
5. Two Associate Secretaries
6. Treasurer
7. Seven Joint Secretaries
8. Two Women Members and
9. Maximum of 5 Associate Vice-Presidents and 2 Associate Assistant Secretaries and 5 Executive Members to be nominated by the Executive Committee for specific assignment.
10. Chief Executive Officer (CEO) to be nominated by the Executive Committee.



  
Secretary General  
Volleyball Federation of India

11. Vacancies in the Executive Committee: Any vacancies occurring in the Executive Committee shall be filled up from amongst the Members of the Federation by the Executive Committee. (Amended after decision taken in the Annual General Meeting of the Federation held at Nagpur, Maharashtra on 13th July 2014 & AGM held at Jaipur on 18<sup>th</sup> November, 2019)

PROVIDED ALWAYS that no member organization shall have more than only two representatives in the Executive Committee including office-bearers, for any reason whatsoever. This shall not apply to the President in case he does not happen to be a representative of any affiliated unit.

An office-bearer excepting the President who ceases to be a representative of his Association in the General Council shall ipso-facto be considered to have vacated his post in the council and the Executive Committee shall have the power to fill in the vacancy until the next meeting of the council.

(Amended after decision taken in AGM held at Chennai on 29<sup>th</sup> August 2010 & Jaipur on 18<sup>th</sup> November 2019).

**ARTICLE NO. VIII** Duties and Powers of the Executive Committee

1. To endorse the policies, decisions, resolutions and directives of the Council and their committees and sub-committees.
2. To collect disburse, invest and control all funds and properties of the Federation.
3. To accept gifts or endowments unconditionally or subject to such conditions as may be approved.
4. To acquire property or to acquire or accept trophies or shield on behalf of the Federation.
5. To conduct and administer the day to day work of the Federation and to form standing sub-committees and such other sub-committees as may be considered necessary and define and determine their powers duties, scope and terms of reference unless otherwise provided for.
6. To take disciplinary action against the Members / Associate Members, Players, Managers, Coaches, Game and other officials and Organizers of various Championships / Tournaments AND to hear appeals.



7. To exercise the Authority of the Federation, in discharging the functions of the Council according to the rules and regulations.

8. All affiliated and Associate Units and office bearers shall be bound to carry out the orders and decisions of the Executive Committee and the Council of Federation and its office-bearers authorized for the purpose. The Federation shall have authority to take disciplinary action including termination / suspension of the membership against any member Organization / Associate Member which becomes guilty of an act of indiscipline and / or acts in a manner prejudicial / detrimental to the interest of the game / Federation and / or fails to carry out the orders, decisions and directions of the Executive Committee / General Council and / or the duly authorized officially sub-committee of the Federation and / or makes default in payment of dues as demanded by the Volleyball Federation of India.

The Leader, the Manager, Coach or the Captain in order of priority and any other member, who may be put in-charge of the Volleyball team visiting any part of India and abroad will have authority to take disciplinary action against any player, official or member of the team or party for any undesirable action, misconduct, refusal to obey order etc. Such action will be reported to the Executive Committee. Disciplinary action taken by the Member Organization against any of its players and officials shall be reported to the Secretary General of the Federation within 15 days of the date on which the orders are passed. Appeals against such disciplinary actions may be filed with the Executive Committee according to procedure laid down.

The Executive Committee shall have authority to discontinue or suspend the affiliation of a member if the requirements of the Federation are not fulfilled or in the opinion of the Executive Committee, member is considered unit to discharge its functions properly. This will however, be subject to an appeal to the Council. In the meantime the orders of the Executive Committee will remain enforced.

The decision of the Executive Committee in all cases involving disciplinary action shall be final and shall come into force immediately. The fact that an appeal has been made will not stand in the way of the enforcement of the decision. If an appeal is accepted, the action already taken will cease to be operative. In cases of Emergency the President and Secretary General of the Federation jointly will have the authority to take disciplinary action against

and / or defaulting



Associations, Clubs / Teams, Players, Officials, Referees, Organisers of Championships / Tournaments or other members. Such action will be communicated to the Executive Committee as earlier as possible. Disciplinary action may be suspension / termination of affiliation, cancellation of selection and / or withdrawals of certificates or recognition etc. as the case may be. (Amended Para-4 of Point No.-8 after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)

9. To fill up the vacancies in the Executive Committee and the sub-committees during the session.
10. The decision of the Executive Committee in all cases shall be final. An appeal may, however, be lodged with a fee of Rs.500/- with the Secretary General within 30 days of the decision made and the appeal will be heard at the next scheduled meeting of the Council.
11. The Executive Committee shall make rules generally and in particular in respect of the following:
  - a. Registration of Tournaments
  - b. Registration of players and game and other officials and their transfer
  - c. Teams going abroad or coming to India
  - d. Referees Examinations
  - e. National Championships / Tournaments etc.
  - f. Norms of applications for affiliation, recognition, registration of players, game and other officials their transfer
  - g. Any other matter of importance
12. The Executive Committee may form 'Ad-hoc' Committees as and when necessary for smooth functioning of the Federation and its Member Units / States.
13. The Executive Committee shall frame necessary Rules and Regulations.
14. A meeting of the Executive Committee will be held at the time of National Championship or any other occasion or as frequently as may be considered necessary.

**ARTICLE NO.IX**      Association year:

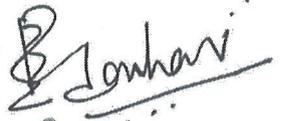
The official year of the Federation shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of the following year.

**ARTICLE NO.X**

a) BankingAccounts and Operations:



12

  
Secretary General  
Volleyball Federation of India

Account shall be maintained in the name of the Federation in such scheduled and / or Nationalized Bank or Banks, as may be approved by the Executive Committee in the name of the Federation and shall be jointly operated by any two of the following office-bearers: The Treasurer, The President and The Secretary General, and the signature of the Treasurer being mandatory.

*(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

b) A separate Bank Account can be opened for any specific purpose or for any special event / competition / donation / sponsorship / contribution received for specific purpose and the same will be operated by the President or Secretary General & Treasurer.

*(Amended after decision taken in AGM held at Chennai on 29<sup>th</sup> August 2010).*

#### **ARTICLE NO.XI DUTIES AND POWERS OF PRESIDENT**

1. The President shall preside over all meetings of Council, Executive Committee and Selection Committee. In his absence the Executive Vice- President or one of the Vice-Presidents present in the meeting will be the Chairman. If the President, Executive Vice-President and the Vice-Presidents are not available, the Council or the Executive Committee as the case may be shall elect its own Chairman from amongst the members present.

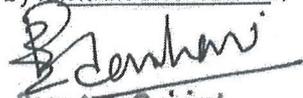
2. The President and Secretary General jointly shall have the authority to suspend summarily any member / Associate Member and / or official / Office-bearer excepting Secretary General of the Federation in serious cases of misconduct or disobedience of the Federation. This action will however be confirmed in the Executive Committee with in one month.

3. In case of Supreme urgency, Emergent meetings may be summoned by the President and the Secretary General jointly at his discretion subject to Article XIII.

4. In case of emergencies, the President and Secretary General jointly shall appoint Manager and Coaches and take decisions on all important matters including filling up any vacancy in the office-bearer / sub-committees in the interest of the Federation.

5. The President shall have a casting vote in case of a tie in addition to his own vote.

6. The President and the Secretary General jointly shall have the authority to form 'ad-hoc' Committee / other committees as and when necessary for smooth functioning of the Federation and its Member Organization / Associate Members and run the activities of the State and to deal with all disciplinary matters arising in the Federation and its Member Organizations and / or Associate Members and to take such steps as will be considered necessary. The Executive Committee will, however be kept informed of all such measures and shall be approved by it within one month..

  
Secretary General  
Volleyball Federation of India



7. To approve of the Annual Report, if necessary.

8. To ensure that the financial position of the Federation is sound and no unauthorized expenditure is incurred.

9. At any meeting the President and the Secretary General jointly shall have the right to interpret the rules and decide all points of order or procedure raised by Members and their decision / interpretation thereon shall be final and binding.

*(Amended serial no.- 2,3,4,6,9 after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

#### **DUTIES AND POWERS OF THE EXECUTIVE VICE-PRESIDENT/S**

The Executive Vice-President shall carry out duties / work assigned to him/them by the President / Secretary General / Executive Committee for a specific purpose / event / activity and function under the guidance of President / Executive Committee.

*(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

#### **DUTIES AND POWERS OF THE SECRETARY GENERAL**

The Secretary General will look after the welfare of the Federation and the affairs in accordance with the rules, regulations, bye-laws and directions of the Executive Committee and the Council.

- (a) To call all the meetings and prepare and compile agenda for such meetings.
- (b) To record the minutes of such meeting and circulate it within 30 days.
- (c) To make all correspondence within and out side the country, shall be sole authorized signatory on behalf of the Federation.
- (d) To keep records of all Competitions and Tournaments including those held under the auspices of the Federation.
- (e) To call for any papers and information from affiliated Units / Associated Members and other Office-bearers of the Federation necessary for the disposal of any matter and perform such other duties as may be prescribed by the Constitution, Rules, Regulations and bye-laws of the Federation.
- (f) He shall have powers to call all meetings such as Annual General Meeting / Special General Meeting / Extra-Ordinary Meeting/Executive Committee Meeting and Selection Sub-Committees and other meeting in accordance with the decision of the Executive Committee as laid down under the rules and to generally coordinate activities of all other wings of Federation.
- (g) To have custody and maintain in good order and condition all trophies, souvenirs and seals and all other furniture and properties of the Federation.



- (h) To ensure that all correspondence records and documents connected with the business of the Federation are properly kept and preserved.
- (i) To maintain proper upto date stock book or books of all properties of the Federation and conduct the Annual Stock taking of all such properties.
- (j) He may be allowed to keep an imprest cash not exceeding Rs.50,000/- for defraying urgent expenses.
- (k) To grant registration to Tournaments of all India level and take steps incidental thereto according to rules.
- (l) He will function generally under the direction of the Executive Committee
- The Secretary General shall be in-charge of the day to day administration of the Federation and shall transact all office business in accordance with decisions of the General Assembly and Executive Committee. He shall be responsible for calling meetings of the National federation, Annual General Meeting / Special General Meeting / Extra-Ordinary Meeting/Executive Committee Meeting, as per rules and to implement their decision.

He shall convene meetings of the Federation.

The financial powers of the Secretary General are restricted to sanction of Rs. 2,00,000/- for any single item in consultation with Finance Committee of the Federation.

(Amended the clause (k) after decision taken in AGM held at Chennai on 29<sup>th</sup> August 2010 & Clause a,c,f,j,l amended on 18<sup>th</sup> November 2019 at Jaipur)

#### DUTIES AND POWERS OF THE ASSOCIATE SECRETARIES

1. The Associate Secretaries will carry out specific functions as allocated by the President / Secretary General/ Executive Committee from time to time. (Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)

#### DUTIES AND POWERS OF THE TREASURER

1. The Treasurer shall receive all moneys of the Federation and maintain the proper accounts of the same and will issue proper receipts.
2. He shall be in-charge of all moneys, Accounts Books, Papers, Vouchers and records including cheque book pertaining to his office and shall submit an Audited Statement of Accounts annually and / or otherwise, if necessary.
3. He shall deposit all moneys as and when received in the Federation account with the approved Bank without unreasonable delay.
4. He will help the Auditor in all possible ways in the auditing of the accounts and to explain to him such items, entries explanation regarding which he may be called for.
5. He will send copies of his correspondence to the Secretary General for co-ordination.
6. He shall prepare the Budget Estimate and shall present it before the Executive Committee or the Council as the case may be.



Secretary General, the Treasurer will be informed immediately for maintenance of accounts.

8. No expenditure shall be made by the Treasurer without the sanction of the President / Secretary General.

#### DUTIES AND POWERS OF THE JOINT SECRETARIES

- (a) They shall perform such duties as may be assigned to them by the Executive Committee.
- (b) The Joint Secretaries may perform any other task / function as directed by the President, The Secretary General, and the Executive Committee from time to time. *(Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)*

#### ARTICLE NO.XII

Votes: (Proxies nominated by President and Secretary of the affiliated Unit) votes may be taken with the permission of the President by the Secretary General on urgent matters when it is not possible to call a meeting. The record of each such vote shall be placed before the next meeting of the Executive Committee or council for ratification.

#### ARTICLE NO.XIII

Amendments: Amendment to the Constitution shall be made at the Annual General Meeting or at the Special General Meeting by two-third votes of the members present. All proposals duly proposed by a member and seconded by another member must be received by the Secretary General in writing by 31<sup>st</sup> of January. The proposal shall be circulated by the Secretary General to each Affiliated Unit along with the Notice of the Annual General Meeting.

Otherwise, however, in cases of urgency the Secretary General shall circulate the proposals amongst the Members and convene a Special General Meeting for this purpose not earlier than 20 days from the date of such circulation. This is not withstanding the rules regarding notice of the meetings.

#### ARTICLE NO.XIV

Holding of Office: No office-bearers of the Federation shall be eligible to be the office-bearer simultaneously of any other National Federation / Association excepting the Indian Olympic Association.



## ARTICLE NO.XV

Default and Disaffiliation: The Members / Associate Members are required to pay the dues to the Federation within 30<sup>th</sup> June every year. Members / Associate Members failing to comply with the requirement will be considered as defaulter as and shall not be eligible to attend any meeting of the Federation and / or to vote. Notice for such meeting may not be issued to such defaulters. If within the 31<sup>st</sup> of July the members still fail to effect payment of their current dues they may be liable to be disaffiliated without any notice. In case of Associate Members, the recognition may be withdrawn.

The Executive Committee may, however, restore the affiliation / recognition of a member which ceases to be a member either by voluntary withdrawal or forfeiture of membership as aforesaid on receipt of all arrears due with a penalty of 20% of the dues along with an explanation subject to the satisfaction of the Committee.

The question of such restoration shall not arise in cases where the dues are not paid for two consecutive years. In such cases, the application of members for restoration of affiliation / recognition shall be treated as Fresh Application for Membership / Associate Membership. The Executive Committee may, however, decide otherwise in consideration of the merit of each case.

## ARTICLE NO.XVI: TENURE OF POSTS

Refer Article No. VII (a) Election. (Amended after decision taken in the Annual General Meeting of the Federation held at Dehradun, Uttarakhand on 25th August 2012)

## ARTICLE NO.XVII

All matters which have not been specially legislated for the decision of the Executive Committee of the Federation shall be final and binding. The interpretation of the articles of Constitution, rules etc. by the Executive shall be final.

## ARTICLE NO.XVIII

### (a) Disputes / conflicts in member Association

In the event of a dispute / conflict in a member Association or its constituent unit, a complete statement of case shall be submitted



to the Federation. The case will be immediately put up by the Secretary General to the Executive Committee. If necessary an emergent meeting of the Executive Committee will be called. The Executive Committee will appoint an Arbitrator or a Committee of Arbitrators for the dispute / conflict who will give the decision within 180 days of the submission of the case. All the disputes among the Member Association or its constituent unit shall be decided by reference to Arbitration alone as mentioned herein under the Arbitration and Conciliation Act, 1996.

All Member Association and its constituents are required to insert this clause in their Constitution by which they freely renounce their right to take the dispute / conflict before the Court of law without exploring all avenues and undertake to accept the decision of the Arbitrator.

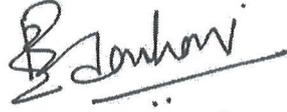
(b) Disputes / conflict within the Federation

All unresolved disputes arising between the Federation and its constituent members or between the office bearers of the Federation and the Federation or between the constituent members inter-se or between the office bearers of the Federation inter-se, subject to the provisions of the by-laws of the Federation shall be referred to the IOA for settlement under the Arbitration and Conciliation Act, 1996. For this purpose the IOA shall elect a panel of arbitrators to be decided by the IOA General Assembly at their Annual General Meeting, out of whom parties to the disputes in the Federation will select one arbitrator each and third arbitrator, out of the said panel will be mutually agreed upon by the two arbitrators. The arbitration proceedings should be completed within the period specified in the Arbitration Act, or within the time extended by the arbitrators with the consent of the parties. (Amended after decision taken in the Annual General Meeting of the Federation held at Nagpur, Maharashtra on 13th July 2014)

The constituent members shall be deemed to continue its membership in the Federation on the specific condition that it voluntarily surrenders its right of seeking redress in any Court of law and undertake to accept the decision of the arbitrator subject to the provisions of Arbitration Act.

ARTICLE NO.XIX



  
Secretary General  
Volleyball Federation of India

Disputes / Conflicts / Affecting the preparation of teams for National / International Championships:

In the event of a dispute within an affiliated unit which affects normal working of the said Unit and prevents preparation of team and training of the players under charge of the Unit for purposes of National / International representation / competition under the aegis of the Federation / International Federation / IOA, the Federation will constitute an ad-hoc body from within its Executive Committee, associating any such person from outside, as it may deem necessary, to continue with the work of such preparation and training of that sport until the dispute within the Unit is resolved.

The Association may sue and be sued in the name of the Volleyball Federation of India, represented through its Secretary General.  
(Amended after decision taken in the Annual General Meeting of the Federation held at Nagpur, Maharashtra on 13th July 2014)

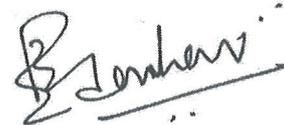
**ARTICLE NO.XX**      Appointment of National Coach

A National Coach possessing a valid coaching diploma would be appointed for a specific period. If the person to be appointed as a National Coach does not possess the requisite NIS Coaching qualification, his / her appointment will be made with the prior approval of the Sports Authority of India / IOA.

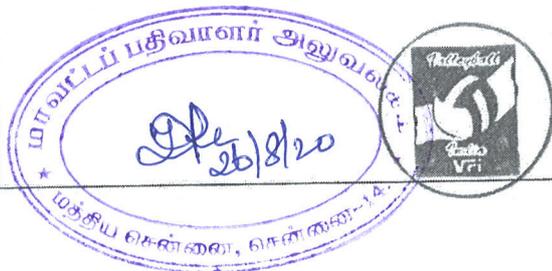
**ARTICLE NO.XXI**      Standing Sub-Committee

The President / The Secretary General / Executive Committee shall form the following sub- committees:

1. Selection Committee
2. Referees Committee
3. Development & Promotion Committee
4. Coaching Committee
5. Technical Committee
6. Age Screening Committee
7. Talent Hunt Committee
8. North East Zone Development Committee
9. Disciplinary Committee
10. Beach Council
11. Medical Committee



Secretary General  
Volleyball Federation of India



And / or any other sub-committees that may be deemed necessary from time to time for specific function of the Federation.

The standing sub-committees shall be governed by their respective Bye-Laws. (Amended after decision taken in AGM held at Chennai on 29<sup>th</sup> August 2010).

#### ARTICLE NO.XXII

##### Residuary Power:

Any matter not provided for in these rules shall be dealt with by the General Council / Executive Committee. (Amended after decision taken in the Annual General Meeting of the Federation held at Jaipur, Rajasthan on 18<sup>th</sup> November, 2019)

#### ARTICLE NO.XXIII

##### Dissolution:

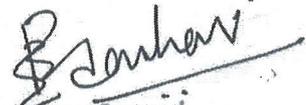
(I) The Federation may be dissolved at a General Meeting specially called for the purpose or upon requisition of 3/5<sup>th</sup> number of members, provided that 80% majority of members present votes for the same.

(ii) If upon the dissolution of the Federation there shall remain after the satisfaction of all its debts and liabilities and property whatsoever, the same shall be paid to or distributed amongst the Members of the Federation or any of them but shall be given to some Society on such terms and conditions to be determined by votes of not less than 80% of members present personally or in default thereof as the appropriate Court of the Union Government any determine in that behalf.

AUDIT: Accounts of the Federation shall be audited by a Chartered Accountant and the books of accounts shall be kept open for inspection of the members on prior requisition to the Honorary Treasurer.

REGISTER OF MEMBERS: The Federation shall maintain a register of members containing the names, addresses, occupation and date of admission and date of cessation which shall be kept open for inspection of the members with prior requisition to the Secretary General.



  
Secretary General  
Volleyball Federation of India

## BYE LAWS

### SELECTION SUB-COMMITTEE

1. The strength of this Sub-Committee shall not be more than seven members including the President / Secretary General and the National Coach for various National Championships / age groups.

However the Selection Committee for various International events will be:

- a) President / Secretary General
- b) National Coach
- c) Head Coach of the respective teams.

Government Observers

2. The Members of this sub-committee other than the ex-officio members must be of good standing, sound judgment and independent mind with a Volleyball playing background.
3. This sub-committee shall keep in touch with the Tournaments and the Championships in India so as to make out the outstanding and budding players in different parts of India, and shall keep records of such players.
4. It shall selection National Team at all levels for International contents / Games / Tests / Demonstration / Exhibition / Friendly matches and for any other purpose.
5. It may co-opt Members subject to a maximum number of two without any right of Voting.
6. Selection will be done as per Government Guidelines and norms. (Amended after decision taken in AGM held at Chennai on 29<sup>th</sup> August 2010).

### COACHING SUB-COMMITTEE

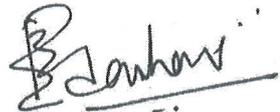
1. The strength of this sub-committee shall not be more than seven members including the Secretary General and the National Coach who shall be ex-officio members of this sub-committee.
2. It shall prepare Schemes for organizing Coaches, Clinic / Refresher Course etc., from time to time so as to enable the Coaches at different regions to be acquainted with the latest technique and methods.
3. It shall keep records of the coaches and take steps for qualitative and quantitative development of the Coaches throughout the Country and grade them suitably.



4. It may co-opt Members subject to a maximum number of two without any right of voting.
5. It may frame its own programme / Schedule for Coaching and matters incidental thereto.

#### **REFEREES SUB-COMMITTEE**

1. The strength of this sub-committee shall not be more than seven members including the Secretary General who shall be ex-officio Member of its sub-committee.
2. All the members of this sub-committee other than the ex-officio member must be International Referee or qualified All India Referees.
3. The members of this sub-committee shall not take part in conducting official games. This will, however, not apply to the co-opted members and / or International games.
4. It shall formulate Rules and Regulations and adopt ways and means so as to raise the standard of refereeing in the country.
5. It shall lay down rules and regulations for conducting the examination for volleyball Referees in India and appoint examiners.
6. It shall maintain records of qualified and active referees in the country and prepare schemes for organizing Referees' Clinic / Refresher Courses etc., from time to time so as to enable the Referees at different regions to be acquainted with the latest Rules and Commentaries and shall take steps for standardizing the refereeing.
7. It shall help in the appointment of qualified Referees (not more than 50 years of age with sound mind and health) in the National Championships and other National level championships and All India Tournaments and in doing so shall frame Rules to utilize the maximum number of Referees on a rotational system and grade them suitably.
8. It shall frame its own Rules subject to the approval of the Executive Committee.
9. It may co-opt maximum number of two members without any right of voting.
10. Members of this sub-committee and Referees shall not be permitted to be Manager / Coaches simultaneously.



Secretary General  
Volleyball Federation of India



## TECHNICAL SUB-COMMITTEE

1. The strength of this sub-committee shall not be more than seven members including the Secretary General who shall be an ex-officio member of this sub-committee.
2. This sub-committee shall be responsible for the record, registration, transfer, interpretation and enforcement of the laws, rules and regulations of the game of Volleyball.
3. It shall promote the scientific and practical study of the technique of the game and try to raise its standard and popularize it by framing suitable schemes.
4. It shall co-ordinate the Technical activities of various sub-committees of the Federation in conformity with its aims and objectives.

## BEACH COUNCIL

Beach Council will have a maximum of 7 members.

1. Chairman
2. Match Commissioner
3. 1 representative from VFI Referees Committee and 4 members

The Beach Council will promote the sports by organizing various events selecting the Players for International participation and streamline the referees under guidance of the Referee Delegate. The Sub-Committee will be functioning under the guidance and supervision of the Federation.

All the documents should be in the Federation's format.

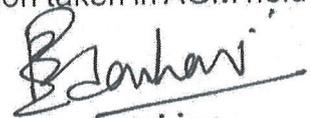
## GENERAL

The functioning of all the sub-committees will be monitored by the President / Secretary General / Executive Committee from time to time. Depending on the performance of the sub-committees, changes can be made.

No employee of the Federation should be nominated as Chairman / Coordinator and or member for any Committees.

(Additions made to the existing Constitution after decision taken in AGM held at Chennai on 29.08.2010).



  
Secretary General  
Volleyball Federation of India